Chester Cemetery District  
Board of Directors Meeting Minutes  
December 8, 2020 at 1:00pm  
Chester Cemetery Office, 1400 Hwy 36, Chester, CA

1. **Call to order** at 1308. Those present are Barbara Scally, Wanda Floyd, Joann Whetley  
   Karen Lichti
2. **Public Comment:** None
3. **Minutes of the November Meeting:** Motion was made and seconded to accept the November minutes as presented. Motion passed unanimously.
4. **Treasurer’s Report for November:** Motion was made and seconded to accept the November Treasurer’s report as presented. Motion passed unanimously.
5. **Manager’s Report for November:** Report is attached.
6. **Communications/Correspondence:** None
7. **Old Business:** None
8. **New Business:**
9. Close the office for winter or shorten hours. Motion was made and seconded to close the cemetery for this winter. This will be for the cold, snowy months, due to the hazardous digging conditions. Cemetery office work and phone calls will still be handled. Manager will let the Board members know day of closure and day of reopening. Motion passed unanimously.
10. Covid 19 Prevention Program Policy: Motion was made and seconded to accept Resolution 2020 – 5, the Covid 19 Prevention Program Policy. Motion passed unanimously.
11. **Board Members question, comments, discussion:** Board member Joann suggested that the General Manager take a salary reduction during the time of the Cemetery closure. It was suggested that a Special Board Meeting take place to discuss it.
12. **Adjournment:** Motion was made and seconded to adjourn the meeting at 1340 hours. Passed unanimously.

Next regularly scheduled Board meeting will be January 12, 2021 or February 9, 2021 at 1:00pm.