Chester Cemetery District

Board of Directors Meeting Minutes

October 8, 2019 @ 1:00pm

Chester Cemetery Office, 1400 Hwy 36, Chester

1. **Call to Order -**  at 1302 hours. Present are Joann W., Barbara S., Fred B., Karen L.

Member of the public Abby L.

1. **Public Comment –** None
2. **Minutes of the August 13, 2019 meeting –** Motion was made and seconded to accept the August 13, 2019 minutes as presented. Motion passed unanimously.
3. **Treasurer’s Report for August and September 2019 -**  Motion was made and seconded to accept the Treasurer’s reports for August and September 2019 as presented. Motion passed unanimously.
4. **Manager’s Report for August and September –** Mr. Biscotti gave a verbal report. There were 3 cremations in August. Main objectives, doing the lawn maintainenance.
5. **Communications/Correspondence -**  GSRMA is having a 2 day conference in November if anyone would like to go.
6. **Old Business:**
7. Policy Manual – Tabled until November meeting
8. Ethics Meeting – Joann, Barb and Karen attended the ethics meeting in August in Quincy. Certificates will be emailed when completed.
9. Audit – The audit is still scheduled for October 25, 2019. Anyone is welcome to come and see what it entails. The CPA will come to a Board Meeting with his findings when it is completed.
10. **New Business:**
11. Change of Board Meeting times. No need to change the Board meeting time.
12. Another Columbarium. We need more columbarium space. After some discussion the Board decided to think about possible fund raising events to fund the new columbarium.
13. **Adjournment:** Motion was made and seconded to adjourn. Motion passed unanimously at 1330.

Next regularly scheduled meeting is Tuesday November 12, 2019 at 1:00pm.