**CHESTER CEMETERY DISTRICT**

**BOARD OF DIRECTOR’S MEETING MINUTES**

**NOVEMBER 11, 2021 AT 9:00 AM**

**CHESTER COURTHOUSE**

**FIRST AVE. & WILLOW WAY**

 **1. Nominate interim chair:** Judy made a motion to elect

George Grams as interim chair, seconded by Dennis

 Speciale, carried unanimously.

 **Call to order:** 9:04 am

 **Attendance:** Present: George Grams, Judy Hardig, Dennis

 Speciale, David Price **Absent:** Carol Morgenroth

**2. Approval of Nov. 11, 2021 agenda:** Motion made by

 George, seconded by Dennis, carried unanimously.

**3. Approval of Sept. 9, Oct. 5, and Oct. 14, 2021 meeting**

 **minutes:** Motion made by George, seconded by Dennis,

 carried unanimously.

**4. Public comment:** None

**5. Old business:**

 **a. Repair and inspection of backhoe/well repair:** Backhoe

 may be repaired by next week. Well repair is still pending.

 **b. Phase 1 progress, cleanup:** Toxic debris has been removed

 from the burned structures at the cemetery property. George

 received a bid for cleanup from Walberg Inc. and submitted

 to Golden State Insurance Co. Advance of $25,000 approved

 by Golden State to be mailed to Chester Cemetery District.

 **c. On site tool/equipment storage unit:**  Purchase storage

 unit based on bid from Lassen Rents. Motion made by

 Dennis, seconded by Judy, carried unanimously.

 **d. Inspection of trees at cemetery:** Report from a Registered

 Professional Forester has been completed and submitted

 to the cemetery insurance company. Judy gave a brief

 summary of the report and the recommended actions to

 be taken to ensure safety of employees and the public.

 **e. Indian cemetery jurisdiction:** Judy read an email from the

 Maidu Consortium (originally sent to Sherrie Thrall). Chester

 Cemetery District has no jurisdiction over any of the Indian

 Cemeteries. Golden State Insurance Company has been

 notified. Also, the Prattville Cemetery is not showing on

 the policy. Judy will be meeting with a representative from

 the company to request the addition of Prattville.

 **f. Current Electric Security bill:** Judy contacted the company

 and verified the bill was sent in error.

 **g. Research on outside grave digging:** Carol (absent), backhoe

 will be operational soon.

 **h. Update on tree removal at Prattville Cemetery:** Carol (absent)

 no information available. Marilyn Quadrio gave a brief talk

 on the tree situation and history of the Prattville Cemetery.

 Funds may be available from PGE to assist in paying for

 tree removal. David will research receiving funds through

 the Almanor Foundation.

 **6. Treasurer’s report:** Dennis provided the board with a

 Treasurer’s report for Nov., 2021 showing expenses and

 income. He is ordering a manual of cemetery procedures

 for the cemetery district.

**7. Manager’s report:** David Price gave an overview of the status

 of pending burials, bill paying, and organizing the office.

**8. New business:**

 **a. Board terms:** Judy stated the correct expiration date of

 board members. Oath of office forms to be corrected.

 **b. Nominations of new officers in Jan of 2022:** Discussed

 holding an election of officers each year in January.

 **c. New board member:** Judy motioned that Ken Wilson

 be recommended to the Board of Supervisors to fill

 the vacated board position. Dennis seconded, motion

 carried unanimously.

 **9. Adjournment:** Meeting adjourned at 10:12 am.

**Minutes taken and prepared by Judy Hardig. Minutes are posted**

**for public viewing on the Chester Cemetery District website.**