

**CHESTER CEMETERY DISTRICT  
BOARD OF DIRECTOR'S MEETING MINUTES  
JUNE 10, 2021 AT 9:00 AM  
CHESTER CEMETERY DISTRICT OFFICE  
1400 HWY 36, CHESTER, CA**

- 1. Call to order at 9:08 am:** Attending: Tammie Helsel, Judy Hardig, Carol Morgenroth, Jim Flemming, Dennis Speciale, Leanna Daugherty, Karen Merriman, Nancy Ryan, Mark Helsel. Tammie Helsel requested that all public comments be respectfully kept to 3 minutes.
  
- 2. Public comment:** Request by Mark Helsel to allow five minutes instead of three minutes for public comments. The request was tabled.
  
- 3. Minutes of April 13, 2021 and minutes of April 21, 2021 meeting:** A motion was made by Judy Hardig to accept the minutes of both meetings. Motion seconded by Carol Morgenroth. Motion passed unanimously.
  
- 4. Minutes of June 2, 2021 emergency meeting:** A motion was made by Judy Hardig to ratify the emergency meeting of June 2, 2021 and approve meeting minutes seconded by Carol Morgenroth. Motion passed unanimously.
  
- 5. Possible Treasurer's report for April:** Motion to table made by Carol Morgenroth, seconded by Judy Hardig. Motion passed unanimously.

- 6. Possible Manager's report for April:** Motion to table made by Carol Morgenroth, seconded by Judy Hardig. Motion passed unanimously.
- 7. Approval of scheduled monthly meetings of Board of Directors to be the second Thursday of each month at 9:00 am:** Motion was made by Judy Hardig to approve meeting time and date. Motion seconded by Carol Morgenroth. Motion passed unanimously.
- 8. Discussion regarding a temporary contract with Larry Blair (Blair Mortuary):** It was decided to pursue the hiring of Larry Blair on a temporary basis to assist in burials until the manager's position is filled. Motion made by Judy Hardig, seconded by Carol Morgenroth. Motion passed unanimously.
- 9. Time cards/purchase of time clock so as to ensure proper recording of hours worked:** Decision was made to purchase a time clock for tracking employee hours. Motion made by Judy Hardig, seconded by Carol Morgenroth. Motion passed unanimously.
- 10. Purchase of cell phone/contract:** Cell phone is needed so as to receive calls on a timely basis rather than depend on message phone at the cemetery office. Motion made by Judy Hardig to purchase a cell phone with contract, seconded by Carol Morgenroth. Motion passed unanimously.

**11. Adjournment:** Meeting adjourned at 9:40, Motion to adjourn made by Carol Morgenroth, seconded by Judy Hardig. Motion passed unanimously.

Minutes recorded and prepared by Judy Hardig