Chester Cemetery District  
Board of Directors Meeting Minutes  
February 9, 2021 at 1:00pm  
Chester Cemetery District Office, 1400 Hwy 36, Chester, CA

1. **Call to Order** at 1305hrs. Those present are Wanda Floyd, Barbara Scally, Tami ( Leanna’s Daughter), Leanna Daughtery and Karen Lichti.
2. **Public Comment:** Tami and Leanna read letters they had written about our winter closure policy. See attached. They were thanked for their concern and told no action could be taken on the issues at this meeting. Were told that the issues could be put on a future agenda and could then be discussed. Letters are attached.
3. **Minutes of the December Meeting:** A motion was made and seconded to accept the December Meeting Minutes as presented. Motion passed unanimously. Director Joann was absent.
4. **Minutes of the December Special Meeting:** A motion was made and seconded to accept the December Special Meeting Minutes as presented. Motion passed unanimously. Director Joann was absent

.

1. **Treasurer’s Report for December and January:** Motion was made and seconded to accept the December and January Treasurer’s reports as presented. Motion passed unanimously. Director was absent.
2. **Manager’s Report for December and January:** Information only, no action, report attached.
3. **Communications/Correspondence:** None
4. **New Business:**
5. Filing of Form 700. This is the time for the annual Form 700 filing. This is a state requirement. Forms were passed out, all are back except for Joann’s.
6. Creating a new position “Head Groundskeeper”. This item tabled for a special meeting when all Board Members can be present.
7. **Board Members questions, comments, discussion:** None
8. **Adjournment:** Motion made, seconded and passed unanimously at 1400hrs.

Next regularly scheduled meeting is Tuesday March 9, 2021 at 1:00pm.