

**CHESTER CEMETERY DISTRICT  
BOARD OF DIRECTOR'S MEETING MINUTES  
1400 HWY 36 DISTRICT OFFICE  
CHESTER, CA 96020  
JULY 29, 2021**

- 1. Call to order at 9:10:** Attending: Tammie Helsel, Judy Hardig, Carol Morgenroth, Dennis Speciale, George Grams (by phone conference call). Public attending: Tom McGowan, Leanna Daugherty.
- 2. Discussion regarding meeting called as Emergency:** Discussed meeting called as an emergency with regular meeting agenda items. It was decided to continue meeting as a regular meeting.
- 3. Swearing in of new board members:** Tammie Helsel completed swearing in process for Dennis Speciale and George Grams. Also, Tammie explained signing the authorization form for paying bills. Dennis and George agree to sign.
- 4. Closed agenda items discussed:** Tom McGowan questioned the closed session items and why they are not on the agenda. Tammie explained that the two items were to be discussed in a closed session. The process was questioned by Tom McGowan as to brief mention of the subjects to be discussed should have been on the agenda. Tammie then shared that security was one item and the second item of remains not buried was shared with the group.
- 5. Public comment #3 on agenda:** Judy Hardig questioned as to why the public comment period had been changed to 5 minutes from 3 minutes. There was not a vote to do so, therefore, it is agreed that the 3 minute public comment period remain. Motion was made by Carol Morgenroth to keep public comment period of 3 minutes, seconded by Judy Hardig. Motion carried unanimously.
- 6. Minutes of June 10 and June 22 meetings:** Dennis Speciale moved to table approval of minutes so as to provide copies to

everyone, seconded by Carol Morgenroth. Motion carried unanimously.

- 7. Manager's report:** Not available, Tammie will furnish later. Tammie summarized paying of bills, deposits, and cemetery activity. Discussion of adding a second line to Tammie's personal phone for cemetery business. Discussion of gas theft and not storing gas on the property.
- 8. Treasurer's report:** Bank balance was discussed. A copy of the budget was given to Dennis Speciale.
- 9. Old business:** Columbarium needs to be expanded. George Grams volunteered to research. Prices need to be reviewed for a price increase. Discussion about non-residents purchasing columbarium niches. Motion made to restrict columbarium purchases to residents by Carol Morgenroth, seconded by Judy Hardig. Motion carried unanimously.
- 10. New business:** Post job openings for Groundskeeper and General Manager. Discussed job descriptions, LiveScan and drug testing. Judy will call Greg Scott to see if he is interested in an interim position until a qualified person is found. Motion made by George Grams to post for the above two positions, seconded by Carol Morgenroth. Motion carried unanimously.
- 11. Prattville Cemetery:** Request for line item to be raised from \$2,500 to \$3,000. Motion made by Judy Hardig, seconded Dennis Speciale. Motion carried unanimously.
- 12. Landscaper for Prattville Cemetery:** Judy will contact a couple of local landscapers for bids to clean up the Prattville Cemetery in the spring.
- 13. Price list:** Tabled to next meeting. Motioned by Carol Morgenroth to table and adjourn meeting. Seconded by Dennis Speciale. Motion carried unanimously.

**14. Closed meeting:** Discussed the possibility of installing cameras for security. Discussed burial of remains (ashes) found in the cemetery office. Dennis Speciale motioned that the remains be moved to the gravesite according the procedures/bylaws of the cemetery. Seconded by Judy Hardig. Motion carried unanimously.

Meeting adjourned at 10:42.

**Minutes taken and prepared by Judy Hardig**

APPROVED 8/27/21