Chester Cemetery District

Board of Directors Meeting Minutes

March 13, 2018 at 1:00pm

Chester Cemetery Office, 1400 Hwy 36, Chester

1. Call to Order at 1300 hours. Present are R. Kendrick, R. Thompson, B. Scally, F. Biscotti, K. Lichti
2. Public Comment: None
3. Minutes of February Meeting: Motion made, seconded and passed unanimously to accept minutes as presented.
4. Treasurer’s Report: Motion made, seconded and passed unanimously to accept the Treasurer’s report as presented.
5. Managers Report for February: Attached
6. Communications/Correspondence: None
7. Old Business:
8. Update on audit: Will not hear anything until after tax season.
9. Form 700: One still out.
10. Ethics: Board members will get with Fred this month to complete.
11. The Annual Education Meeting for the State Cemetery Association: Will apply for scholarship for Barb and Karen in July. Karen did not get the Board Secretary Conference scholarship.
12. New Business:
13. Move our website. Look into moving our website to another host. It will cost based on our budget, but it is very easy to use. Streamline is the company we are looking at. After much discussion a motion was made, seconded and passed unanimously to move our website to Streamline. Karen will contact them.
14. Purchase of a “Wacker”. Fred says there is a need for a “wacker” to compact the grave sites after a burial. After much discussion a motion was made, seconded and passed unanimously to let Fred purchase a “wacker”.
15. Motion was made, seconded and passed unanimously for adjournment at 1324 hours.

Next regularly scheduled meeting is Tuesday April 10, 2018 at 1:00pm.