Chester Cemetery District

Board of Directors Meeting Agenda

May 12, 2020 @ 1:00pm

Chester Cemetery Office, 1400 Hwy 36, Chester

**Public Comment Period:**

Persons wishing to address the Board on non-agenda items shall limit their comments to 3 minutes. The Board values public input but cannot take action on non-agenda items. They will consider the comments for future action. Public comment on agenda items will be held as that item is considered. Please limit comment time to 3 minutes. Please wait to comment until recognized by the Chairperson.

1. **Call to Order**

2. **Public Comment**

3. **Closed Session –** Personnel issues. Discussion and possible action.

4. **Minutes of the March meeting**: Discussion and possible action

5. **Treasurer’s Report for March and April:** Discussion and possible action

6. **Manager’s Report for March and April**

7. **Communications/Correspondence:**

8. **Old Business** –

a. Policy Manual – Discussion and possible action

b. New Columbarium – Need for more niches. How to fund? Where to place it? Discussion and possible action.

c. Contact with Auditor – Auditor is asking for more information. Trying to comply.

d. General Manager’s Conference in June. The GM would like to attend. A scholarship application has been submitted. The Cemetery district would be responsible for hotel, meals and travel. Discussion and possible action. This was cancelled due to covid 19.

e. CSDA conference in September at Lake Tahoe. - This conference gets the GM and the Board members all 4 topics needed to help in your job. There are scholarships available to attend. They cover the conference. The Cemetery would need to pay the hotel bills. Discussion and possible action.

f. Labyrinth – The labyrinth has been installed. It looks like there still needs to be finish work around it to make it look nicer. Hospice has been contacted and came out to see for them selves. They would like to have volunteers do the work. Some suggestions were made. The work cannot be done until the “stay at home” is lifted.

g. Office Training – When you feel up to it, office training can start any time. Info and reminder.

9. **New Business:**

a. Disposal of the White Ford – There is a person interested in the White Ford body that is in the junk pile. Discussion and possible action.

10. **Motion for adjournment**

Next regularly scheduled meeting is June 9,2020.