Chester Cemetery District

Board of Directors Meeting Minutes

May 12, 2020 at 1:00pm

Chester Cemetery Office

1400 Hwy 36, Chester, CA 96020

1. **Call to Order** at 1300hrs. In attendance are: Wanda Floyd, Barbara Scally, Joann

Wheatly, Karen Lichti.

1. **Public Comment:** None
2. **Closed Session:** Nothing to report.
3. **Minutes of the March Meeting:** Motion was made and seconded to accept the Minutes of the March meeting as presented. Motion passed unanimously.
4. **Treasurer’s Report for March and April:** After some questions were answered, motion was made and seconded to accept the March and April treasurer’s report as presented. Motion passed unanimously.
5. **Manager’s Report for March and April**: See attached. The Board has requested the General Manager to cancel the pest control service and the security service.
6. **Communications/Correspondence:** None
7. **Old Business:**
8. Policy Manual – Tabled.
9. New Columbarium – Tabled.
10. Contact auditor – Auditor was asking for more information. It was resolved to talk to the new auditor and remind him of his commitment to doing our audit in a timely fashion.
11. General Manager’s Conference in June. The GM would like to attend. A scholarship was applied for. The district would be responsible for hotel, meals and travel. This was cancelled due to Covid 19.
12. CSDA conference in September at Lake Tahoe. This was put on hold to see if it gets cancelled due to Covid 19.
13. Labyrinth – The labyrinth has been installed. It looks like there still needs to be finish work around it to make it look nicer. Hospice has been contacted and came out to see for themselves. They would like to have volunteers do the work. Some suggestions were made. The work cannot be done until the “stay at home” is lifted.
14. Office Training – When you feel up to it, office training can start any time. Info and reminder.

1. **New Business:**
2. Disposal of the White Ford: There is a person interested in the White Ford body that is in the junk pile. A motion was made and seconded that Sharie Thrall be contacted to see what the policy is to get rid of spare equipment and then get rid of the truck. Motion passed unanimously.
3. **Motion for adjournment.**

Next regularly scheduled meeting is June 9, 2020.