Chester Cemetery District

Board of Directors Meeting Minutes

May 14, 2019 at 1:00pm

Chester Cemetery Office, 1400 Hwy 36, Chester, CA

1. **Call to Order** at 1302 hours. Present are Barbara Scally, Rick Thompson, Fred Biscotti, Karen Lichti
2. **Public Comment** – None
3. **Minutes of April Meeting** – Motion was made to accept April Minutes as presented. Motion seconded and passed unanimously.
4. **Treasurer’s Report for April** – Motion was made to accept the April Treasurer’s report as presented. Motion seconded and passed unanimously.
5. **Manager’s Report** – See Attached
6. **Communications/Correspondence** – There is a free Ethics class being offered in August in Quincy. Karen will be attending unless out on a fire and would like to take some Board Members with.

The Sierra Hospice group has offered to move the Memorial Labrynth from the back of Seneca Hospital to the Cemetery.

1. **Old Business:**
2. Audit Bids – After some discussion a motion was made to accept the audit bid from Farnsworth and Associates to do our audit for 2017-2018 and 2018-2019.
3. Policy Manual – Still in process
4. **New Business:**
5. Possible new Board Member – JoAnn Wheatly has shown interest in becoming a Board Member. After discussion Fred was asked to call her and request that she fill

Out an application then send it to the Plumas County Board of Supervisors.

1. Free Scattering Day – A motion was made to place an ad in the Chester Progressive to advertise a free Scattering Day on Memorial Day from 10 to 2. Motion was seconded and passed unanimously.
2. New computer and Windows program – After some discussion a motion was made to upgrade our computer and software. Motion was seconded and passed unanimously.
3. **Adjournment** – Motion was made, seconded and passed unanimously for adjournment at 1332 hours.

Next regular meeting is June 11, 2019 at 1:00pm.