Chester Cemetery District

Board of Directors Meeting Minutes

December 11, 2018 at 1:00pm

Chester Cemetery Office, 1400 Hwy 36, Chester

1. **Call to Order** at 1303 hours. Those present are Barbara Scally, Rick Thompson, Fred Biscotti and Karen Lichti.
2. **Public Comment:** None
3. **Minutes of the October Meeting:** Motion was made, seconded and passed unanimously to accept the October minutes as presented.
4. **Treasurer’s Report for October:** Motion was made, seconded and passed unanimously to accept the October Treasurer’s report as presented. The new report format was explained and shown. A few suggestions were made, ie: add total lines.
5. **Manager’s Report:** The manager’s report was an oral report this month. Fred reported that there were 6 burials in October and none in November. The snow poles are up, the water to the sprinklers is off. There is a problem with the well. It turns on every couple of seconds. Rick made a motion to call a well company and have them check the well out. This was seconded, motion passed unanimously. Fred will call tomorrow.
6. **Communications/Correspondence:** None
7. **Old Business:** Mower update. We have received a second mower. We received a credit of $200.00 for the Walker.
8. **New Business:**
9. Winter hours: A motion was made and seconded to shorten the Cemetery office hours to 10 – 3. The cemetery will close when the snow becomes a health hazard. The office will remain open if possible. Motion passed unanimously.
10. **Adjournment** at 1315 hours.

Next regularly scheduled meeting is Tuesday January 8, 2019 at 1:00pm.